Patient Participation Group

Agenda 25/04/17

At Fenny Compton Surgery 6:00pm

Present: Tom, Kim, Clive, Trevor, Evan, Jennifer and Chris Bain CEO healthwatch

Apologies: Emma (Geoff and Stewart have stepped down from their position in PPG)

* Minutes of last meeting – **All agreed**.
* Opening Hours at Shenington following Healthwatch report
	+ **Suggest more information via Website/Newsletter/poster explaining patients can be seen at both sites – all information available to Drs. Consider suggesting village communication re lifts/transport.**
* Use of whiteboard to inform when drs running late
	+ **Felt this would not be practical. Continue with current protocol that if Dr running 20 mins late to inform patients on arrival. Also suggestion small notice by hatch- “If you have an appointment/engagement after the Doctors please inform reception to assist in expected waiting times”**
* Planning applications in local area and progress
	+ **New build started Opposite Fenny Compton/ Plans for 13 new houses. Practice more than able to cope- Will continue to be aware of further housing developments.**
* Charity Bank Account
	+ **Plan for PPG member to have access to bank account details to ensure transparency. PPG felt happy Surgery could manage the account and provide statements each meeting. Drs Marshall and Sharples and Kim Yarnold to have rights over bank account. Friends of Fenny Compton and Shenington FOFS.**
	+ **(N.B. took 40mins + on phone to arrange so at present we have gone with above idea.**
* Delivery Driver Required
	+ **Suggest get more details re: route timings, frequency of delivery. Consider legal implications. Very keen to consider drop of points in villages to allow patients to collect locally or neighbours etc to collect. Would need to consider map strategic drop off points.**
* Local Defibrillator Locations
	+ **Kim will contact local ambulance service and obtain a list of local sites – consider contacting warwickshire/Oxfordshire and northamps to get all details. Then provide on website and newsletter. Also consider piece on how to use for patients- i.e. call 999, get code etc.**
* Practice sale to Drs Marshall and Sharples- New build at Shenington
	+ **To keep practice informed of any building work etc**
* Welcome CEO Healthwatch- Chris Bain to discuss Proposed Standing Conference
	+ **Very informative presentation from Chris- Explaining what heathwatch do, their goals and current plans. Visiting all PPGs to obtain clearer thoughts- Will link in with PPGs to put forward the patients view. Discussed the Sustainability and transformation plan. A 5 yr plan by the government. Not involved GPs or patients in their thoughts. We discussed link on practice website and newsletter explaining what and who Healthwatch are. Aware we can talk to them also.**
* AOB
	+ **Consider parking lines in carpark to ‘straighten’ up some peoples parking**
	+ **Discuss with CCG re: voluntary drivers ‘local heroes’ system in place – consider using for patient population.**
* Date next meeting
	+ In view of busy Summer holiday I suggest September.
	+ Tuesday September 12th- At Fenny Compton unless anyone has objections- I think All the PPG group are now based FC way. Please let me know if not the case.